



# ProgressWWW Enrollment guide

How to enroll for your minor abroad on ProgressWWW.nl



Office for Internationalisation - Team Study Abroad  
December 2021

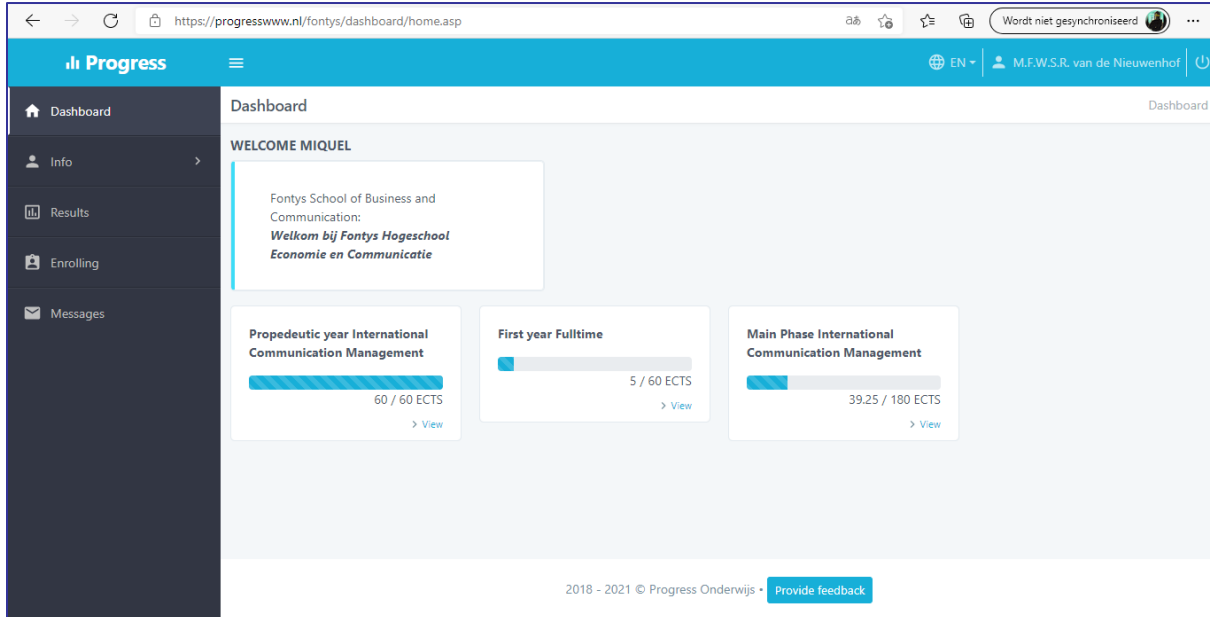


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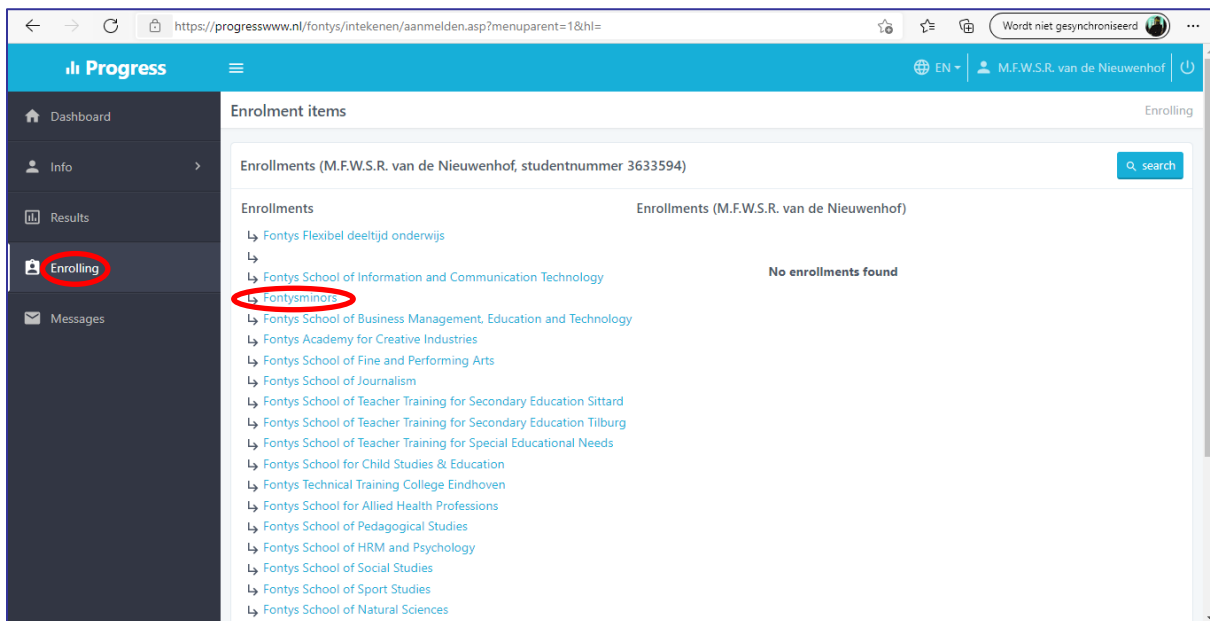
## Step 1

When on your institute's portal, find and open ProgressWWW as usual. Your screen should look similar to the one pictured below.



The screenshot shows the ProgressWWW dashboard. The top navigation bar includes the 'Progress' logo, a language selector set to 'EN', and the user's name 'M.F.W.S.R. van de Nieuwenhof'. The main content area is titled 'Dashboard' and features a 'WELCOME MIQUEL' message. Below the message are three progress cards: 'Propedeutic year International Communication Management' (60 / 60 ECTS), 'First year Fulltime' (5 / 60 ECTS), and 'Main Phase International Communication Management' (39.25 / 180 ECTS). A sidebar on the left lists navigation options: Dashboard, Info, Results, Enrolling, and Messages.

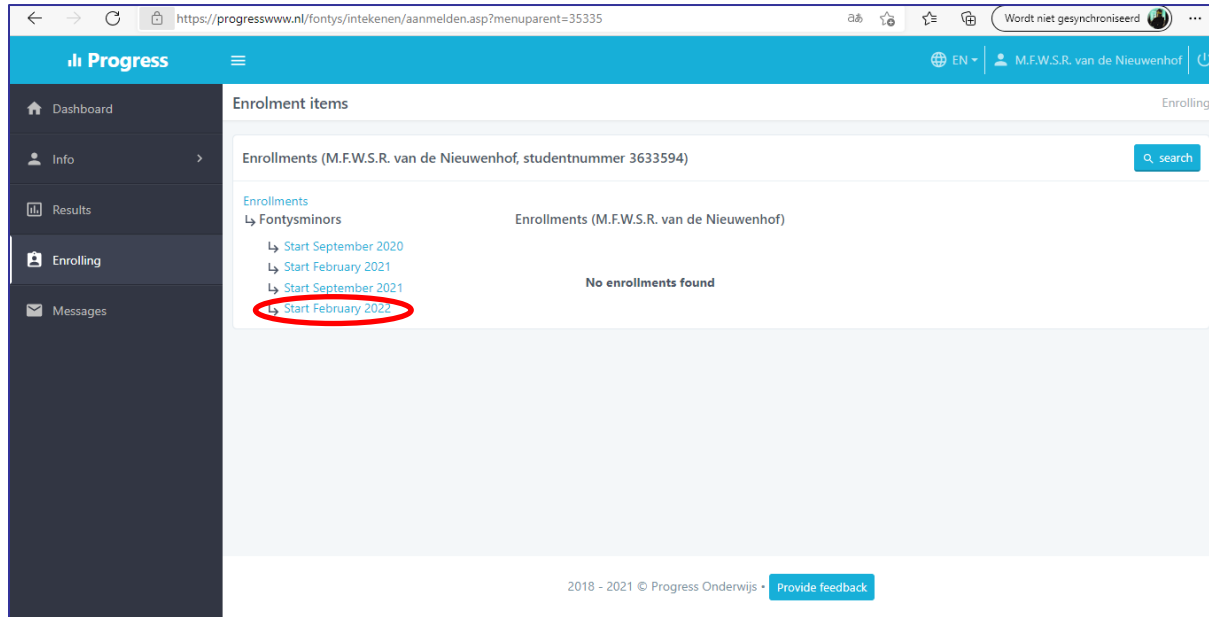
Please select 'Enrolling' and you shall find an entire laundry list of options you could enroll to. You would want to select 'Fontysminors'.



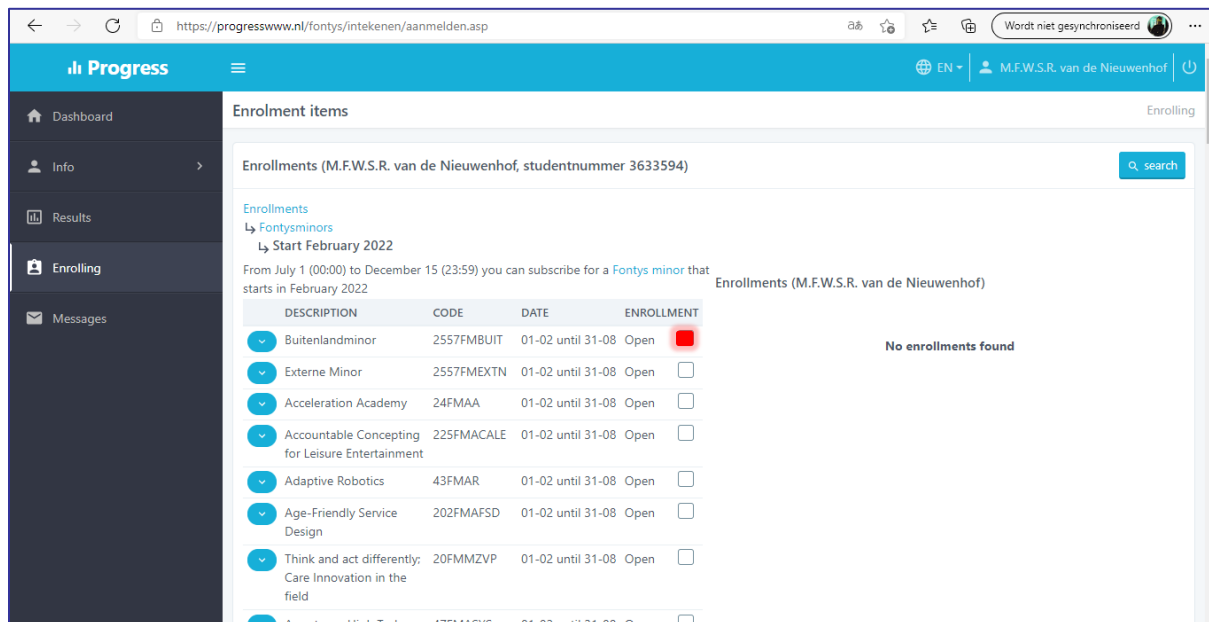
The screenshot shows the 'Enrollment items' page. The top navigation bar is the same as in the previous screenshot. The main content area is titled 'Enrollment items' and shows a list of enrollment options for student M.F.W.S.R. van de Nieuwenhof. The 'Enrolling' option in the sidebar is circled in red. The list of enrollment items includes 'Fontysminors', which is also circled in red.

## Step 2

Upon clicking 'Fontysminors', it should open a selection of 4 dates, you must pick the date your minor starts. In this particular example, it was 'Start February 2022'

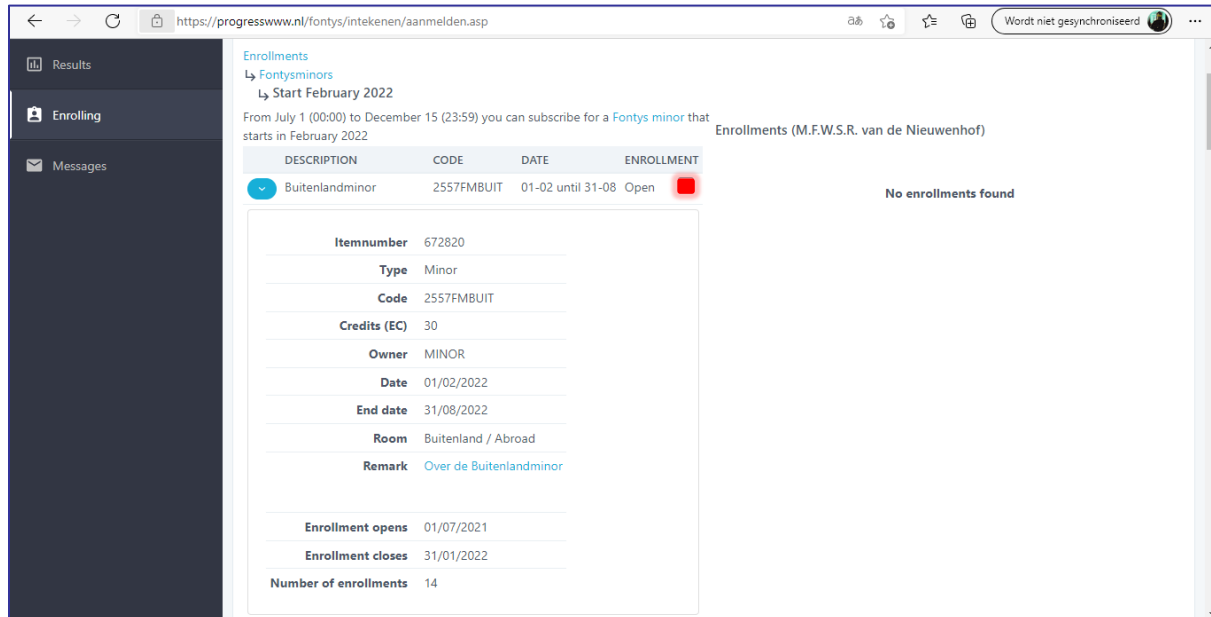


Another laundry list will appear but fear not, the one you want is the very top option. Now my version calls it 'Buitenlandminor', hopefully it is the same for you because it is this one that you have to select by clicking on the tiny box that is highlighted in RED in the image below.




### Step 3

If you wish to see more details on the **'Buitenlandminor'**, you may want to expand it by clicking on the **BLUE** button with the downward arrow. Be aware that there is a deadline to enroll. (Specific deadlines may differ)



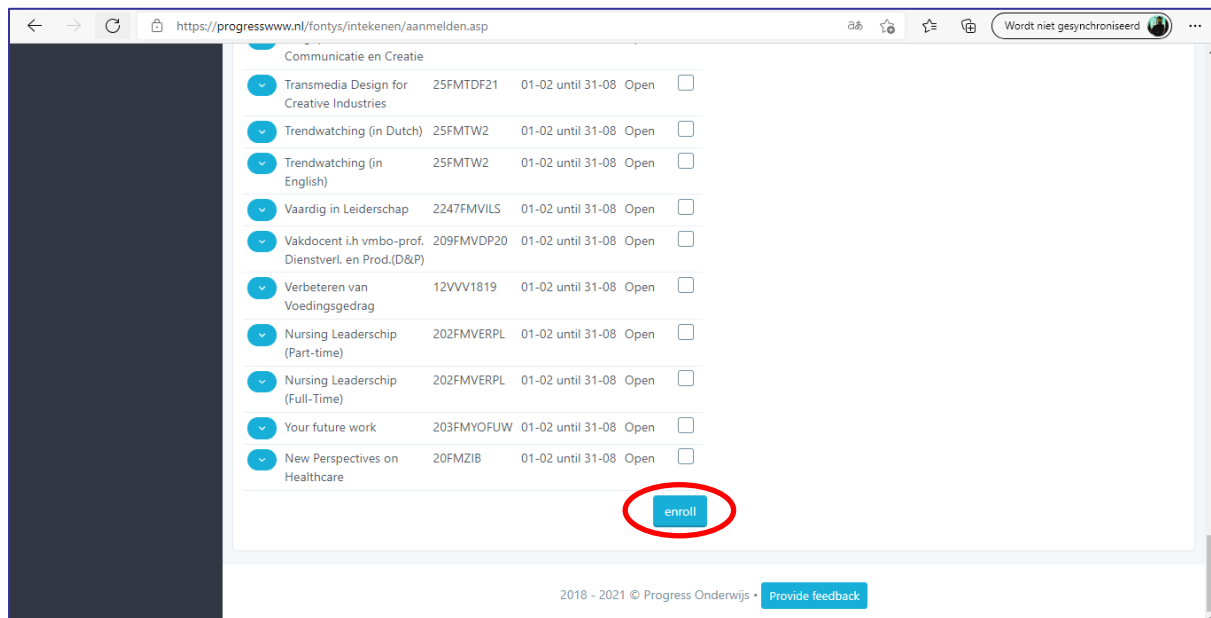
The screenshot shows a web browser window with the URL <https://progresswww.nl/fontys/intekenen/aanmelden.asp>. The page displays enrollment information for 'Fontysminors' starting in February 2022. A table lists available minors, with 'Buitenlandminor' (code 2557FMBUIT) highlighted. A blue button with a downward arrow is next to it. Below the table, a detailed view for the 'Buitenlandminor' is shown, including its item number (672820), type (Minor), code (2557FMBUIT), credits (30), owner (MINOR), date (01/02/2022), end date (31/08/2022), room (Buitenland / Abroad), and remark (Over de Buitenlandminor). Enrollment opens on 01/07/2021 and closes on 31/01/2022, with 14 enrollments currently.

DESCRIPTION	CODE	DATE	ENROLLMENT
Buitenlandminor	2557FMBUIT	01-02 until 31-08	Open 

**Itemnumber** 672820  
**Type** Minor  
**Code** 2557FMBUIT  
**Credits (EC)** 30  
**Owner** MINOR  
**Date** 01/02/2022  
**End date** 31/08/2022  
**Room** Buitenland / Abroad  
**Remark** [Over de Buitenlandminor](#)

**Enrollment opens** 01/07/2021  
**Enrollment closes** 31/01/2022  
**Number of enrollments** 14

After checking the little box that I highlighted in the image, all you have to do is scroll all the way down and press **'enroll'**.



The screenshot shows the same web browser window, but scrolled down to a list of minors. The 'enroll' button at the bottom of the list is circled in red. The list includes various minors such as 'Transmedia Design for Creative Industries', 'Trendwatching (in Dutch)', 'Trendwatching (in English)', 'Vaardig in Leiderschap', 'Vakdocent i.h.v. mbo-prof. Dienstverl. en Prod.(D&P)', 'Verbeteren van Voedingsgedrag', 'Nursing Leiderschip (Part-time)', 'Nursing Leiderschip (Full-Time)', 'Your future work', and 'New Perspectives on Healthcare'.

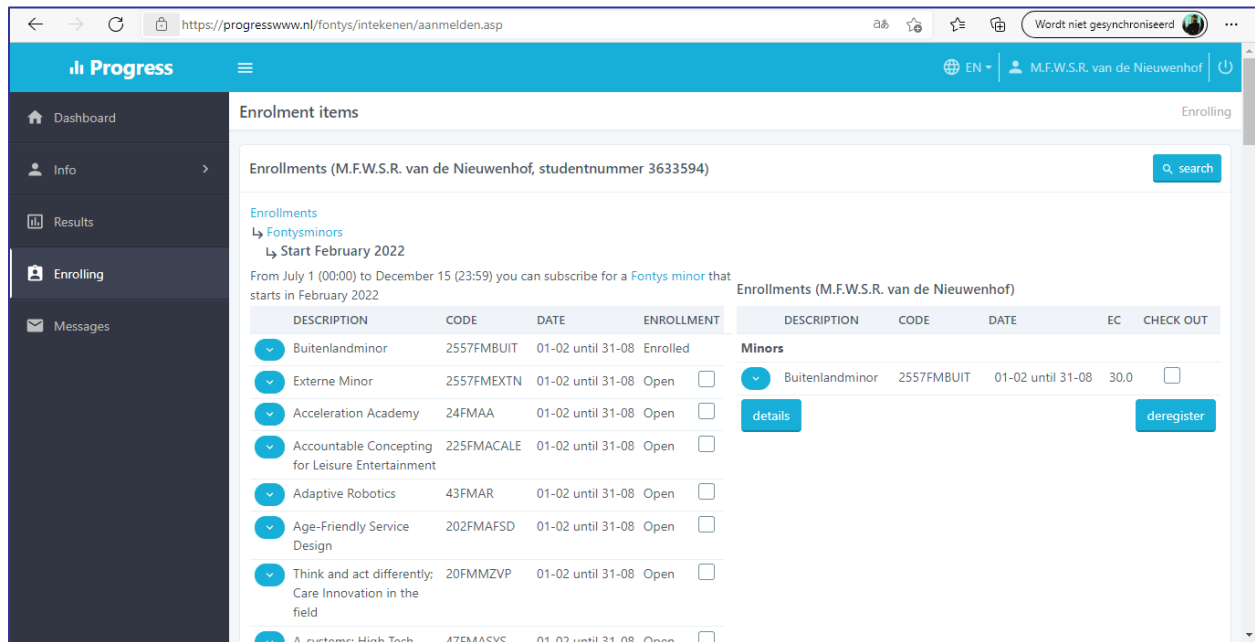
DESCRIPTION	CODE	DATE	ENROLLMENT
Transmedia Design for Creative Industries	25FMTDF21	01-02 until 31-08	Open <input type="checkbox"/>
Trendwatching (in Dutch)	25FMTW2	01-02 until 31-08	Open <input type="checkbox"/>
Trendwatching (in English)	25FMTW2	01-02 until 31-08	Open <input type="checkbox"/>
Vaardig in Leiderschap	2247FMVILS	01-02 until 31-08	Open <input type="checkbox"/>
Vakdocent i.h.v. mbo-prof. Dienstverl. en Prod.(D&P)	209FMVDP20	01-02 until 31-08	Open <input type="checkbox"/>
Verbeteren van Voedingsgedrag	12VVV1819	01-02 until 31-08	Open <input type="checkbox"/>
Nursing Leiderschip (Part-time)	202FMVERPL	01-02 until 31-08	Open <input type="checkbox"/>
Nursing Leiderschip (Full-Time)	202FMVERPL	01-02 until 31-08	Open <input type="checkbox"/>
Your future work	203FMYOFUW	01-02 until 31-08	Open <input type="checkbox"/>
New Perspectives on Healthcare	20FMZIB	01-02 until 31-08	Open <input type="checkbox"/>

**enroll**



# Congratulations!

If your screen looks like this, you have successfully enrolled for your minor!



The screenshot shows the 'Enrolment items' page in the Progress system. The user is M.F.W.S.R. van de Nieuwenhof, student number 3633594. The page displays a list of available minors and the user's current enrollment status.

**Enrollments (M.F.W.S.R. van de Nieuwenhof, studentnummer 3633594)**

Enrollments

- Fontysminors
- Start February 2022

From July 1 (00:00) to December 15 (23:59) you can subscribe for a Fontys minor that starts in February 2022

DESCRIPTION	CODE	DATE	ENROLLMENT
Buitenlandminor	2557FMBUIT	01-02 until 31-08	Enrolled
Externe Minor	2557FMEXTN	01-02 until 31-08	Open
Acceleration Academy	24FMAA	01-02 until 31-08	Open
Accountable Concepting for Leisure Entertainment	225FMACALE	01-02 until 31-08	Open
Adaptive Robotics	43FMAR	01-02 until 31-08	Open
Age-Friendly Service Design	202FMAFSD	01-02 until 31-08	Open
Think and act differently: Care Innovation in the field	20FMMZVP	01-02 until 31-08	Open
4-customer: High Tech	47FMASYS	01-02 until 31-08	Open

**Enrollments (M.F.W.S.R. van de Nieuwenhof)**

DESCRIPTION	CODE	DATE	EC	CHECK OUT
Buitenlandminor	2557FMBUIT	01-02 until 31-08	30.0	<input type="checkbox"/>

Buttons: details, deregister